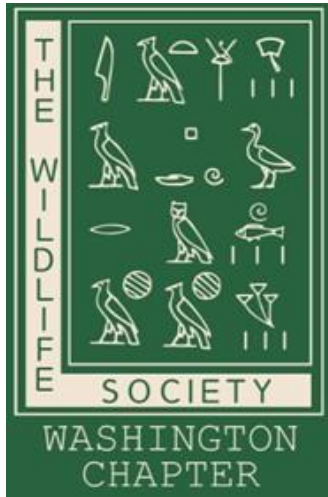


Washington Chapter of The Wildlife Society

Executive Board (EB) Meeting Minutes

June 15th, 2023, 4:00 – 5:00 p.m.

Google Meet Conference Call



Board Members Present

Alex Pavlinovic, President Elect (new President)
George Ritchotte, Vice President (new President Elect)
Claudine Reynolds, Vice President (new)
Bruce Thompson, Treasurer (out-going)
James Butch, Treasurer (new)
Candace Bennett, Secretary
Jake Verschuyf, Board Member at Large (new)

Regrets

Matt Wilson, President (new Past President)
Sara Hansen, Past President (out-going)
Kris Ernest, Board Member at Large
Jen Syrowitz, Board Member at Large

Wendy Arjo, Board Member at Large (out-going)
Merci Clinton, Board Member at Large (out-going)
Kathryn Soltysiak, Board Member at Large (new)

Attendees

No other attendees

Action Items

1. Agenda
 - a. **Alex P.** will add a topic to July's EB meeting to finalize the next steps on the Audit Committee and audit.
2. Board Meetings
 - a. **Candace B.** will create a secondary list for people to attend the EB meetings.
3. Transfer for New Board Members
 - a. **Candace B.** will give access to James B. to AffiniPay and WildApricot.
 - b. **New EB Members** will provide Candace B. with bios, pronouns, and location for the website.
 - c. **New EB Members** will complete the Doodle poll for Alex P for an on-boarding meeting time.
4. JAM 2023
 - a. **Candace B.** will provide survey results to JAM 2023 Committee, WA-TWS Executive Board, Bruce T., and the JAM 2023 Google Drive folder.

Agenda

1. May Action Items (items in blue completed)
 - a. Agenda
 - i. **Alex P.** will add a topic to July's EB meeting to finalize the next steps on the Audit Committee and audit.

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- b. Members Email
 - i. **Candace B.** will send an email to members reminding them about parent TWS abstract deadline this week.
 - c. New Members
 - i. **Candace B.** will add James Butch to the AffiniPay and WildApricot in the coming weeks.
 - ii. New EB Members will provide Candace B. with bios, pronouns, and location for the website.
 - d. EB Meetings
 - i. **Candace B.** will send out a poll to identify upcoming WA-TWS EB meetings.
2. Audit Committee
 - a. This is going well so far.
 - b. Possible reaching out to Bruce T and Candace B for additional information.
 3. WA-TWS goals for next 12 months
 - a. Onboard new members
 - b. Set up a schedule/calendar of activities 18 months out
 - i. include election timelines, JAM timelines, Board needs, etc
 - c. Finalize incorporation.
 - d. Complete a Chapter audit.
 - e. Adopt a fiscal year budget.
 - f. Organize a successful JAM 2024.
 - g. Establish or reinvigorate the following committees:
 - i. Nominations and Elections committees
 - ii. Membership Committee
 - 1. Involve UW
 - 2. Involve WSU
 1. Conservation Grant Committee
 - a. Solicitation for conservation grants
 2. Continue working on DEI Committee
 - a. New chair needed as Kris E is going on sabbatical.
 3. New Board Member On-Boarding Meeting - Alex P
 - a. Doodle poll for the new meeting times needed
 - b. This meeting will take place in the week of July 10th.
 - c. This meeting will be recorded for those that cannot attend.
 - d. Brief Expectations for new Board Members:
 - i. join one JAM subcommittee and nominations and elections committee.
 - ii. join or lead one other committee.
 - e. Fill out Parent board member list.
 4. Transferring emails - Candace B
 - a. Happening by July 1st
 - i. In the future have it be June 1st

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5. Newsletter update - Alex P and Mike H
 - a. Mike H is working on a new newsletter
 - i. JAM meeting will cover the bulk of the newsletter.
 - ii. Please send any pictures you have from the meeting to Mike H at MHall@parametrix.com
 - b. Mike H and Alex P will be reaching out to folks to help write the newsletter.
 - c. Please reach out to Mike H, if you have anything that would be a good fit for the Newsletter.
6. Parent Virtual Meeting Update – George R, Alex P, and Bruce T
 - a. Notes sent to Exec Board.
 - b. DEI Breakout – George R attended and recommended we make a statement.
 - c. TWS Management Breakout – Bruce T attended and discussed incorporation.
 - d. Membership Recruitment Breakout – Alex P attended and discussed connections with universities and colleges.
7. JAM 2023
 - a. This was a profitable meeting for WA-TWS
 - i. Some proceeds have already been spent
 - ii. 251 Registrants plus 14 Special Sponsored Students.
 - b. Results of poll shared.
 - c. Bruce will work with James to post meeting-related files on the Google drive
8. JAM 2024 - George R
 - a. March 25-29, 2024.
 - b. George R met last week with ID-TWS.
 - c. Working on the schedule and theme
 - i. Possibly restoration related.
 - ii. Plenary speakers around this topic
 - d. Planning meetings will move to monthly in July.
 - i. weekly as the meeting approaches
 - e. Registration
 - i. If there is an interest for WA-TWS WildApricot to cover the registration process, we would need \$2,000 to cover the increase in subscription costs.

Next Meeting: July 20, 2023; 4:00-5:00pm

Adjourned at 5:04pm