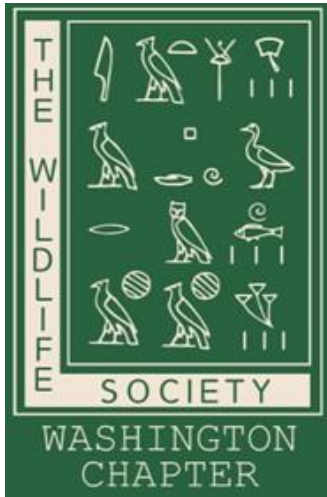


Washington Chapter of The Wildlife Society

Executive Board (EB) Meeting Minutes

November 15, 2022, 4:00 – 5:00 p.m.

Google Meet Conference Call



Board Members Present

Matt Wilson, President
George Ritchotte, Vice President
Alex Pavlinovic, President Elect
Bruce Thompson, Treasurer
Candace Bennett, Secretary
Jen Syrowitz, Board Member at Large

Regrets

Sara Hansen, Past President
Merci Clinton, Board Member at Large
Kris Ernest, Board Member at Large
Wendy Arjo, Board Member at Large

Attendees

Bill Vogel (Awards Committee Chair)
Tony Fuchs (Grants Committee Chair)

New Action Items

1. Agenda
 - a. **Matt** will add an item for the December EB Meeting to bring information about Chapter insurance, incorporation, and address.
 - b. **Matt** will add an item for the December EB Meeting for a list of three people to staff the Nominations and Elections Committee for the 2023 EB vote.
 - c. **Matt** will add an item for the December EB Meeting for **Bruce** to bring a motion to vote on a 2023 Chapter budget.
 - d. **Matt** will add an item for the January EB Meeting for **Bruce** to bring a motion to vote on member dues.
2. Officer Transition Timing
 - a. **Matt** will explore language in the Chapter by-laws/officer guidance documents to change out-going officers last day of service to July 1st, not the end of the EB Business Meeting. This will allow for an overlap between newly elected and past officers.
3. Student Liaison
 - a. **Alex** will continue to work on the Student Liaison Representative (like Parent TWS) for WA-TWS EB.
4. DEI Subgroup
 - a. **Kris** will work with **Sara, Candace,** and other **EB members** to outline Chapter expectations, reporting and related items. **Alex** and other members have joined in on this effort.
5. EB Meeting Schedule
 - a. **Candace** will send out a Google Form survey to EB members to find dates and times for the EB meetings in January through May.
6. Member Emails

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- a. **Candace** will send out an email to members referencing the Recovering America's Wildlife Act.
 - b. **Candace** will send out an email to members announcing the Seattle City Lights Research Grant.
-
1. October Action Item Review (blue items completed)
 - a. Student Liaison
 - i. **Alex** will continue to work on the Student Liaison (like Parent) for WA-TWS.
 - b. DEI Subgroup
 - i. **Kris** will work with **Sara, Candace,** and other **EB members** to outline Chapter expectations, reporting and related items.
 - c. November Meeting
 - i. **Candace** will send out a Google Form email to EB members about the November meeting preference.
 2. Chapter Budget
 - a. See Bruce's email from Nov. 4th: "FY23 Draft2 Budget for Nov Board Mtg"
 - b. Review/Discussion
 - i. EB should prepare to vote on the Chapter Budget in December.
 - ii. Research Grant
 1. A lot of interest
 2. The Chapter has specific funds set aside for these two grants
 - iii. Conservation Grant
 1. Historically, \$2500 and proposals due Dec 15
 2. Discussion on action for 2022 award to save money
 - a. not award that grant in 2023
 - b. reduce the award amount this round
 3. This grant was created when there was a chapter budget surplus, this may not be the future for the Chapter
 4. **Alex motions we do not award the Conservation Grant for 2022 and rework the grant for submissions by December 15, 2023.**
 - a. **Candace seconds.**
 - b. Discussion
 - i. There is an interest in still posting the Conservation Grant, but award at a lower amount
 - ii. Move the deadline to January 15th
 - c. **2 ayes, 4 nays.**
 - d. **Motion fails.**
 3. Dues increase discussion
 - a. https://docs.google.com/document/d/1xzjg7P1hbBfcl9QXszcjXC7mmNazr2Zj/edit?usp=share_link&oid=117459660013273048542&rtpof=true&sd=true
 - b. We have time to discuss exact amounts for the four categories as they will not take effect until July 1, 2023.
 4. Status of official chapter addresses
 - a. Use of a physical address is required for incorporation and insurance.

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- b. Recommends use of a law firm for an address
 - i. more permanent address
5. Chapter incorporation and insurance
 - a. TWS Parent announced it will be required soon for Chapters.
 - b. Bruce has information on these process
 - i. Most paperwork and documents are relatively easy to compile.
 - c. We should explore this by June 2023.
 - d. Money is needed to complete this process.
 - e. There should be a Sub Committee of the EB to explore this more.
 - i. Matt, Bruce, Alex, and one Board Member (look for a volunteer via email)
6. TWS Conference Review
 - a. Northwest/WATWS Reception
 - i. It was well attended and great networking
 - b. Chapter/Section Meeting discussion review
 - i. George attended the DEI Working Group
 - c. New member solicitation and outreach
 - i. Good networking
 - d. UN Decade Support Request
 - i. <https://www.decadeonrestoration.org/>
 - ii. Follow #GENERATIONRESTORATION
 - iii. Parent TWS EB Board discussing support for this project
7. Website
 - a. Website Updates and wildlife.org website redesign
 - i. Parent TWS is redesigning their website
 - ii. Does not really apply to WATWS as we have our own website
 - b. WA-TWS Wildlife Webinars ad in Parent email
 - i. There is no fee
 - ii. We can add an ad to the Parent eWildlifer email
8. Officer Transition Timing
 - a. Changing it to July 1
 - i. Allows for overlap with Officers
 - ii. Make appropriate changes
9. Nominations and Elections Committee
 - a. We have three people already interested in running
 - b. Treasurer and VP positions needed
 - c. Voting needs to be for 30 days
 - d. Bill and Alex have volunteered for this Committee
 - e. Per Chapter by-laws a group of three need to be assigned by the EB
10. JAM 2023 & 2024 Updates
 - a. 2023 JAM
 - i. Registration set to open December 1
 1. Testing of the process requested on the EB in the coming weeks
 - ii. Undergraduate involvement in JAM
 1. Offer to universities to sponsor undergraduates' attendance

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2. \$25/student with a minimum of 4 students
 3. Two-day admission (Wed/Thurs)
 4. Sending it out to all universities
 5. Bruce will oversee work still to be done
 - b. 2024 JAM
 - i. Will be revising the MOU and sending it out to the EB for approval
 - ii. This meeting is joint with WA and ID
 1. Our turn for partnership with NW Section
 2. Possibly NW PARC and others may be interested
11. 2023 Executive Board Meeting Schedule
 - a. January through May
 - b. Use of Google Form
12. Member Emails (5 mins)
 - a. Seattle City Lights Grant
 - i. Yes, send an email to members
 - b. Recovering America's Wildlife Act
 - i. Yes, send an email to members

Next Meeting: December 13, 2022, 4:00-5:00pm