



Washington Chapter of The Wildlife Society
Executive Board Meeting Notes
April 15, 2022, 4:00 – 5:00 p.m.
Google Meet Conference Call

Participants

Sara Hansen, President
Matt Wilson, President Elect
Bruce Thompson, Treasurer
Candace Bennett, Secretary
Merci Clinton, Board Member at Large
Tony Fuchs, Grants Committee Chair

Meeting Action Items

1. May EB Agenda
 - a. **Sara/Matt** will add an agenda item to the May EB meeting about the Federal Workshop Series about a free or fee structure.
 - b. **Sara** will add an agenda item about resurrecting the Sponsorship Committee.
2. Scholarship
 - a. **Merci** will contact Ms. Fitzner about selecting an awardee.
 - b. The **Committee** will meet next week to finish the scholarship selection by COB Friday.
3. TWS Parent Emails
 - a. **Sara** will forward emails from TWS parent to other EB members (e.g., DEI).
4. Committees and Bylaws Review
 - a. The **Past Presidents** and newly appointed **Vice President** will chair and organize the process of examining Chapter Committees and bylaws starting in May.
5. Newsletter
 - a. **Sara** will work on finding another Regional Representative.
 - b. The **EB** will work on the next newsletter after the Business Meeting.
6. 2022 Business Meeting
 - a. **Sara** will send out a PPT template to Grants, Scholarships, and Awards presentation at the meeting.
 - b. **EB** will send ideas for Breakout Rooms to Sara by Wednesday, April 20th.
7. 2023 JAM Meeting
 - a. **Sara** will email **Alex** asking him to present the information and contract to the EB.

Meeting Agenda

1. Action Items from last meeting (blue: completed)
 - a. Grants
 - i. **Tony** will send information to **Bruce** so he can send a check to recipients.
 - ii. In progress: communication with recipients initiated by Bruce; no response yet
 - iii. Completed; Checks have been sent to both Research Grant recipients

2. Webinar
 - a. Look into turning off participants video for the next presentation to reduce distractions.
 - b. Registrant Post-Webinar Survey
 - i. Add a question on interest in recording presentations
 - c. Thank you cards will be sent to presenters
 - d. Should the federal training series have a fee?
 - i. Call it a workshop
 - ii. Consider setting a fee if content is judged worth it for likely participants
3. Scholarship/Grant decisions
 - a. Scholarship
 - i. Will be determined next week
 - b. Conservation Grant
 - i. Only received one application
 - ii. Applicant seemed more research based then conservation.
 - iii. Recommend to applicant to submit to the research grant.
 - iv. Should EB combine both (\$5000) towards research in years when we do not receive awardable conservation applications?
 - v. We do not need to spend the \$5000 each year, it is acceptable not to award each year.
4. Business meeting agenda prep
 - a. Agenda
 - i. Financial update (Bruce)
 - ii. Grants (Tony)
 - iii. Scholarships (Merci)
 - iv. Awards (Bill)
 1. Have Bill prepare a short statement/PPT slide about awardees.
 2. If the awardee is on the call, allow them a minute to acknowledge their award.
 - v. 2022 TWS Meeting (Sara)
 - vi. Webinar Series (Candace)
 - b. Breakout Rooms for the Business Meeting?
5. TWS 2022 event planning
 - a. Use some of the Chapter updates to present.
 - b. WA-TWS topic was not chosen for the November TWS Conference.
6. Diversity, Equity, and Inclusion (DEI) and policy review subcommittees
 - a. Look at committees to see if there can be cohesion across all committees.
 - b. Then after looking at committees and providing guidelines, then can ask members for feedback.
 - c. Review each and update for DEI.
 - d. Refer to the TWS IDEA strategic plan as guidance.
 - e. Secondly, update the bylaws to consider DEI.
 - f. This topic is being covered by TWS Parent on April 21st as well.
 - g. Have some of these recommendations to EB by June and members by July.
7. JAM 2023 update
 - a. Sponsorship Committee should start up again.

- b. Alex, Bill, and Bruce (and George Richotte) have been making progress with Great Wolf Lodge.
- c. Working on draft pricing agreement now with an April 29th expiration date.
- d. Bruce moved to have Sara, Matt, Alex, and Bruce as signature authority on the next agreement with Great Wolf Lodge.**
 - i. Candace seconds Sara calls for discussion.**
 - 1. Make sure Matt is part of the planning process.
 - 2. Alex can send the draft contract for EB review.
 - ii. Sara calls for a vote. All approved.**
 - 1. Motion passes.**

Next Meeting: May 10, 2022, at 4pm.