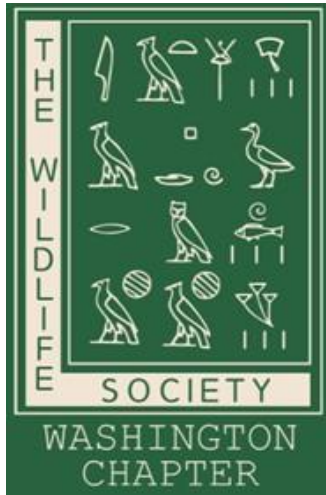


Washington Chapter of The Wildlife Society

Executive Board (EB) Meeting Minutes

April 11, 2023, 4:00 – 5:00 p.m.

Google Meet Conference Call



Board Members Present

George Ritchotte, Vice President

Bruce Thompson, Treasurer

Candace Bennett, Secretary

Matt Wilson, President (late arrival)

Jen Syrowitz, Board Member at Large (late arrival)

Kris Ernest, Board Member at Large (late arrival)

Regrets

Sara Hansen, Past President

Alex Pavlinovic, President Elect

Wendy Arjo, Board Member at Large

Merci Clinton, Board Member at Large

Attendees

Tony Fuchs (Grants Committee Chair)

Action Items

1. Agenda
 - a. **Matt** will add a topic to April's EB meeting to discuss the WildApricot subscription.
2. Grants
 - a. **Tony** will have Research Grant recipient reach out to **Bruce**.
3. Joint Annual Meetings
 - a. The **Executive Board** will provide edits to the JAM 2023 Program to **George** by April 17th.
 - b. The **Executive Board** will provide edits to the JAM 2024 MOU with Idaho to **George** by April 18th.

Agenda

1. March EB Action Items Reviewed (**blue** indicates completed items)
 - o Agenda
 - **Matt** will add a topic to April's EB meeting to discuss the WildApricot subscription.
 - o Elections
 - **Candace** will send the ballots to WA-TWS members.
 - **Candace** will post the ballot on the webpage and Facebook.
 - o Scholarship
 - **Merci** will send recommendations for the Fitzner Scholarship to the Executive Board.
 - o Grants

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- **Tony** will send recommendations for the Research and Conservation grants to the Executive Board.
 - o JAM 2023
 - **Bill** will send the Meeting at a Glance to Candace for an email to WA-TWS contacts and to Wendy for JAM partner emails.
- 2. DEI & IDEA
 - o JAM Icebreaker event is going smoothly (about 100 registrants thus far).
 - o Parent working on new Code of Conduct
 - o Begin to focus on these items after JAM
 - Reaching out to various groups to increase membership and diversity
 - Use JAM Icebreaker
- 3. NWS Updates
 - o JAM 2023 sponsor
 - o Usually, the Past President is Chapter Representative to NWS, so this role will likely switch from Sara to Matt after this year's elections
 - o Wildlife Working Representative
- 4. JAM Updates
 - o Abstracts complete and posted.
 - o Program needs finalization by April 17th
 - o Nametags and lanyards being worked on
 - Tony has a box of materials.
 - o Swag
 - WA-TWS apparel
 - AffiniPay, cash, check capabilities available at JAM23
 - o Registration
 - 210 registrants and 12 students
 - Refunds
 - AffiniPay refunds need to go through the website, not WildApricot
 - o “Owners of Access to” AffiniPay account are now Bruce and Candace using their WA-TWS emails.
 - Conflict Workshop cancellation caused indirect effects of some not registering or cancellation of registration.
 - Review JAM23 policy for refunds to apply to future meetings.
 - o Student judged presentations
 - Laura Sprague no longer attending JAM 2023.
 - We need to find a new person to facilitate this.
 - o Special Attendee
 - Ed Arnett will be attending starting on Tuesday.
 - o WA-TWS Business Meeting
 - WA-TWS EB members presentations.
 - One buffet line for all three partners will have a room.
- 5. Research and Conservation Grant
 - o Concerns with funding one organization for both grants
 - o Concerns with lack of coordination with WDFW

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- o Conservation Grant is meant for on-the-ground-work or outreach, but we need to clarify the language.
 - o **Motion by Bruce T. to approve the Research Grant application for Home Range Wildlife Research for \$2500 as presented to the WA-TWS Executive Board.**
 - Jen S. seconds
 - No discussion
 - Vote in favor: 4, opposed: 1
 - **Motion carries.**
 - o **Motion by Jen to approve the Conservation Grant for \$2500 as presented to the WA-TWS Executive Board.**
 - no seconds
 - no discussion, no vote
 - **Motion fails.**
 - o Work next year on advertisement and language of what will be considered for Conservation Grant.
6. Scholarship
- o Email vote to WA-TWS Executive Board.
 - o **Bruce T. moves to approve the Scholarship Grant recipient as presented via email to the WA-TWS Executive Board.**
 - Candace B. seconds
 - Vote in favor: 6, opposed: 0
 - **Motion carries.**
7. Incorporation
- o What does this mean for our Chapter?
 - o We can discuss it with Ed Arnett at JAM 2023.
 - o Discuss further as an Executive Board after JAM 2023.
 - o December 2023 will need to be finalized.
8. WildApricot Subscription
- o Our current subscription is for 2,000 contacts (Professional Level).
 - o Current subscription ends June 9, 2023.
 - We will need to renew for two years (2-year subscription lowers cost).
 - Move down to the lower subscriptions of 500 contacts (Community Level).
 - Only have WA-TWS members within WildApricot contacts, hold additional in spreadsheet and within MailChimp. Can add them back once we change subscriptions again.
 - o WildApricot price increase from \$3,400 to \$4,900/24 month cycle for the next cycle.
 - o Possible use of Donate Now, combination of other Chapters, or NW Section.
9. JAM 2024
- o MOU approval is needed.
 - o 2024 JAM will be the last week of March with the Idaho Chapter.
 - o Provide comments back to George April 18th.

**Washington Chapter of The Wildlife Society
Executive Board (EB) Meeting Minutes**
April 11, 2023, 4:00 – 5:00 p.m.
Google Meet Conference Call

Next Meeting: May 9, 2023, 4:00-5:00pm

Adjourned at 5:15pm